



## Our Payment Methods

<p><b>Debit/Credit Card</b></p> <p>Please call 0141 840 5017 or 0141 889 7105 and press option 3</p>	<p><b>Allpay Card</b></p> <p>You can use this at any shop that displays the PayPoint symbol. A list of local outlets is available upon request from our office or via <a href="http://www.allpay.net">www.allpay.net</a>. If you need a new card contact us.</p>
<p><b>Direct Debit</b> Please email <a href="mailto:steffani.mcdonald@paisleyha.org.uk">steffani.mcdonald@paisleyha.org.uk</a> or call 0141 840 5017 and Steffani will set this up. <b>Please note this is our preferred method of payment.</b></p>	<p><b>Bank Transfer</b></p> <p>You can do this through your online banking account: Bank of Scotland Account Number – 06000792 Sort Code – 80-09-29 Reference- Your agreement reference on invoice</p>
<p><b>Cheque</b></p> <p>You can post a cheque to us at Assurance House, 2 Lawn Street, Paisley, PA1 1HA <b>Cheques should be made payable to 'Paisley South Property Services Ltd'</b> Please note your name, property address and reference number on the back of the cheque.</p>	<p><b>Allpay App</b></p> <p>You can download the Allpay App from Apple App store or Google Play for use on your apple or android smartphone to pay quickly and easily at the touch of a button.</p>
<p><b>Cash</b></p> <p><b>We do not accept cash payments at our office, but you can pay cash at a paypoint using your allpay card.</b></p>	<p><b>Paying by Arrangement</b></p> <p>If you cannot pay the full bill at once contact Steffani to discuss a repayment arrangement.</p>

### Information & Advice

If you are experiencing difficulty in respect to making payment of your factoring bill and need advice regarding money matters, you may find the following services of assistance:

- **Advice Works**

Advice Works provide a comprehensive money advice and representation service. In addition they offer assistance with state benefit claims including the completion of forms and help to request reviews or lodging appeals of benefit decisions. If you would like to speak to a Paisley Advice Works advisor, you can contact them direct on 0300 300 1238 further information on Advice Works services can be obtained at [www.renfrewshire.gov.uk/adviceworks](http://www.renfrewshire.gov.uk/adviceworks)

- **Citizens Advice Bureau**

The Citizens Advice Bureau also provide a money advice and representation service. If you would like to speak to a Renfrewshire Citizens Advice Bureau advisor, you can contact them direct on 0800 085 7145 or on their website <https://www.citizensadvice.org.uk/scotland>

- **Welfare Benefits Service**

Paisley South Property Services factored owners can use the services of Paisley Housing Association's free and confidential Welfare Benefits Service. Our Welfare Benefits Officer Alan Graham can help you check that you are receiving all benefits that you are entitled to. To speak to Alan or to make an appointment to meet with him, you can telephone him directly on **0141 583 4123**, alternatively you can contact us on **0141 889 7105** (select option 1) and request a referral be made to him.