

Agenda item 2.0

PAISLEY HOUSING ASSOCIATION

MINUTES OF THE BOARD MEETING HELD ON 24th APRIL 2023 AT 6.30PM

This meeting was a hybrid meeting via Teams

Present in office: Karen McMillan, Ian Johnstone, Mairi Maclean and Sandra Loney

Present via Teams: Saroj Bains, Drew Mason, Neil McCall & Tina Russell

In Attendance in Office: Sandra Marshall

In Attendance via Teams: Kathleen McCutcheon

1a) APOLOGIES

Apologies received from Laura Clark, Michelle Hart and Elaine Templeton

b) RECORD ON ANY POTENTIAL CONFLICTS OF INTEREST

none

2a) MINUTES OF MEETING HELD ON 27.3.23

Minutes of meeting agreed. Proposed Karen McMillan and seconded by Sandra Loney.

b) MATTERS ARISING

- The Asset Manager role , as discussed last month, has been advertised. Staff will be updated at our in-person staff meeting on Thursday on all the changes made to the staff structure.

Board Noted.

3) PRIVACY POLICY

CSO confirmed that the main change is that we now have a Data Protection Officer. The updated Privacy Policy will go onto our website. If any amendments affected our Fair Processing / Privacy Notice we would issue updated copies to all.

Board Approved.

4) ENTITLEMENT PAYMENT& BENEFITS, GIFTS &HOSPITALITY ANNUAL REPORT

CSO went over the details on the Annual Report, confirming that the raffle will now be at the Business Planning Day in May.

Board Approved

5) ANNUAL SIGNING OF CODE OF CONDUCT AND DEC OF INTEREST FOR GB MEMBERS

CSO confirmed that e-mails will be sent to all board members for them to confirm they agree to the code of conduct and all declarations of interest to be updated at the same time.

Board Noted.

6) HR SUB MINUTES – AUG 22

Board Noted.

7) DEVELOPMENT SUB MINUTES - OCT 22

Board Noted.

8) ELECTION OF CHAIR AND VICE CHAIR

CE confirmed that our Vice Chair – Jim Weir had resigned due to ill health. There were some discussion about a suitable gift for Jim to recognise his long service to the Board. Suggestion for getting a sketch of Paisley, framed, and engraved. We will look to visit Jim towards the end of May with potentially a couple of board members too. The Board thanked Jim for his long service and contribution.

CE confirmed our present Chairperson will have been in the position for 5 years in September and so a new Chair will be required from then.

Following our request for registration of interest the CE advised that we had one nomination for Chair – from Karen McMillan. Board agreed and Karen will be our new Chair from September. In line with our Succession Planning Policy for Board members into Office Bearer positions there will be some duties and job shadowing that Karen would be able to be involved in.

Vice Chair position will remain open and if anyone is interested in this role, please let Sandra know.

CE stated that we were trialling having less meetings and the May meeting had a big agenda and we needed to add in the April meeting. So going forward we will need 8 meetings rather than 7 per year.

Board Approved the new Chairperson nomination and the move to 8 Board meetings per year.

9) BUSINESS PLAN REVIEW DAY DRAFT PROGRAMME

CE went over the programme for the Business Plan review day. After some discussion it was agreed that the Equalities event was important for all staff and Board to attend and therefore will be taken out of the Away Day and a separate

longer training session will be scheduled later in the year. A revised programme will be issued.

Board Noted.

10) RENT PROTESTS AT QUEENS CROSS

CE wanted to highlight to the board how groups are becoming more visible on social media. There was a video on YouTube last month showing protesters (Scottish Tenant Organisation) protesting about the rent increase and being abusive outside the home address of the CEO of Queens Cross HA. There was some discussion about this protest also being related to the repairs service. In general, campaign groups are on the increase. Considering the last few years, a lot of HA's who have been using large contractors have really struggled to get their repairs completed and several contractors have pulled out of the housing industry. Paisley HA have been more fortunate as we have used smaller local companies, on reflection we have performed well and our repairs service did not suffer too much. Providing a good repair service helps us get good tenant satisfaction results. The Association can't be complacent about how we present out rent consultation in the future.

Board Noted.

11) AOCB

- CE informed the board that Paisley HA have been selected by SHR for an Assurance visit on 10th May. In particular they will be reviewing information on Tenant Safety and the accuracy of the ARC figures.

Board Noted.

[REDACTED]

Board Approved.

- CSO updated the Board that we will be having the FLAIR conference again this year. It will be on Thursday 22nd June. An updated calendar of Events will be sent out to Board members.

Board Noted.

12) DONM

Next meeting Tuesday 30.5.23

Meeting finished 19.25

